

COMMISSION MEETING MINUTES

June 4, 2013

The Board of Davis County Commissioners met in room 303 of the Davis County Administration Building, Farmington, Utah on June 4 at 10:00 a.m. Members present were Chairman John Petroff Jr., Commissioner Louenda H. Downs, Commissioner P. Bret Millburn, Clerk/Auditor Steve S. Rawlings, Chief Deputy Civil Attorney Bill McGuire, and Deputy Clerk/Auditor Linda May.

Sally Kershnik, Davis County Family Health and Senior Services Division, led the Pledge of Allegiance. All were invited to stand and join in.

Presentation of
2013 Davis
County Fair
Theme

Alli Barnes, Davis County Legacy Events Center Fair Coordinator, presented the 2013 Davis County Fair Theme – “It’s Elefun”. It is a play on words where this year’s big animal attraction for the fair will be an Asian elephant encounter. Reasons to get excited about the 2013 Davis County Fair with the elephant encounter are: Three educational and entertaining shows per day; elephant rides available; and a chance to see Asian elephants weighing around 9,000 pounds. Senior Day will be August 14 with bingo, ice cream and great entertainment. The Davis Clipper Main Stage will feature fantastic local talent; two nights of hypnotist Shawn Paulsen; fun events such as pie eating, baby derby, pet show; and Murphy’s guitars showcase. Returning favorites are the demolition derby, PRCA Rodeo, petting zoo and pony rides. All your fair foods people love to get. The number reason is get excited ... “It’s Elefun!” from August 14 – 17 with free admission to the fair.

19th Year for
Certificate of
Achievement
for Excellence
in Financial
Reporting for
Davis County

Curtis Koch, Davis County Audit/Finance Director, stated Davis County has received for the 19th Year the Certificate of Achievement for Excellence in Financial Reporting. It is awarded by the Government Finance Officers Association of the United States and Canada (GFOA) for the Davis County comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting, financial reporting, disclosure and transparency. Its attainment represents a significant accomplishment by a government and its management. Under the direction of Steve Rawlings, Davis County Clerk/Auditor, the following individuals from the Audit Office work on the CAFR: Curtis Koch, Dax Teuscher, Doug Stone, Jonathan Lee, and LynnAnn Winterton.

Chairman Petroff stated many details must be reviewed for the report. Rules have changed over the years. It is of importance to read the numbers and know they are true.

Commissioner Downs commented that when buying a car she can go to Consumer Report to verify information. We can go to this report for accurate county information. This is a red carpet award and demonstrates following the rules. Congratulations for making us feel secure.

Steve Rawlings, Davis County Clerk/Auditor stated the GFOA now requires that two reports are put out which includes a government report and a business report.

Commissioner Millburn stated ditto to the comments and congratulations.

Summary
#2011-122B
for 3rd Year of
4-Year Plan for
Senior Services

Sally Kershnik, Davis County Family Health and Senior Services Division Director, presented a summary of the third year of the four-year plan for Fiscal Year 2014, July 1, 2013 – June 30, 2014.

SUMMARY (#2011-122B)

Davis County AAA
Division of Family Health and Senior Services

Third Year of the Plan: Fiscal Year 2014
July 1, 2013 – June 30, 2014

ACCOMPLISHMENTS FOR THISE PAST YEAR

In reviewing the past year's progress, the Division of Family Health and Senior Services (DFHSS) found that many of the goals are right on target or exceeding the expectations. The following are some of the notable accomplishments for FY 2013:

- A regular monthly schedule for presentation at three senior centers was developed.
- A partnership with the Long Term Care (LTC) community resulted in raising the rate of influenza vaccination to an average of 70% LTC employees.
- Two mayors participated and all three commissioners went out on Meals-on-Wheels routes.
- Three centers served a total of 36,773 meals in congregate setting this year.
- New partnerships were formed (such as with Davis Behavioral Health, Utah Children's Service Society Grant Families Program and Hospice offered Adult Day Care services in centers).
- First Hospital to Home (H2H) volunteer was sent out (assist to decrease readmission to hospital).
- Established a Retired Senior Volunteer Program (RSVP) in Davis County.
- New evidence-based "Stepping-On" balance improvement training.
- Other new programs: ballroom dance class, foxtrot class and expansion of other programs.
- Ongoing intergenerational activities like Senior Gala and Halloween Scream were held.
- Evidence-based Chronic Disease Self Management Program Workshops held.
- Continued Caregiver services, case management services and information related to Medicare and Medicaid

PLANS/GOALS FOR FY 2014

The following are goals and plans for FY 2014. The specific activities are discussed in the Area Plan:

- Increase access and utilization to Senior Activity Centers
- Increase utilization of volunteers
- Increase access to mental health services in Senior Activity Centers
- Continue to promote evidence-based activities.
- Continue to outreach to vulnerable populations and assist in information to prevent fraud and exploitation of seniors
- Continue to strengthen and support community partnerships.

Commissioner Millburn stated that Davis County Senior Services has historically been ranked at the top. Thank you for always preparing a complete and robust plan. We anticipate more of the same.

Commissioner Downs expressed thanks for the variety of activities that are offered. It brings life and energy for the seniors. Commissioner Downs made a motion to approve the plan. Commissioner Millburn seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Mark Langston, Davis County Information Systems Director, presented agreement #2013-183 with Stanley Convergent Security Solutions. The agreement identifies the terms and condition for future PO's and purchases. It is understood from the verbiage the company does not guarantee against burglary.

Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Dustin Volk, Valley View Golf Course, presented the agreement #2013-184 with Valley View Café. It is for the concession at Valley View Golf Course. Susan White had been a part of the 19th Hole Café which has provided concessions at Davis Park Golf Course and Valley View Golf Course and is no longer in operation. Susan White will continue to provide food service for the café and banquet room at Valley View Golf Course as Valley View Café. Concessionaire agrees to pay to Davis County the sum of \$125.00 per month for utility services. In addition, throughout the term of the agreement shall pay to Davis County 10% of gross receipts. The agreement will run through the end of the year. Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Agreement
#2013-183
Stanley
Convergent
Security
Solution for
Terms &
Conditions of
Contract

Agreement
#2013-184
Valley View
Café for
Concession
Services at
Valley View
Golf Course

Clint Thacker, Davis County Animal Control Director, presented the following two items:

Agreement
#2013-185 Best
Friends Animal
Society for
Funds for
Adoption
Specialist

Agreement #2013-185 with Best Friends Animal Society. It is a receivable of \$14,500.00 for funding of the Adoption Specialist at the Davis County Shelter. Commissioner Downs stated this is a very good partnership and accomplishes much for pets and owners. Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Ordinance
#2-2013 Animal
Control Fees
for Services

Ordinance #2-2013 amending certain sections of the Animal Control Ordinance as set forth in Title 6, Davis County Code, to Amend Section 6.32.010 of the Davis County Code, providing for fees and charges for animal control services. The charge to relinquish an animal at the shelter has increased by \$5.00 and a litter by \$10.00. There are changes for impound of domestic animal for a 1st time impound, higher fee for 2nd impound, and a higher fee for 3rd impound. The fee has increased for daily board, euthanasia and disposal and for quarantine. Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Kevin Fielding, Davis County Sheriff’s Office, presented the following items:

Agreement
#2013-186
West Point
City for Davis
County Law
Enforcement
Services

Agreement #2013-186 with West Point City for Davis County Sheriff’s Office to provide law enforcement services for the city. It is a receivable of \$77,611.43 for the period of July 1, 2013 through June 30, 2020. Costs are to be reviewed annually. Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Agreement
#2013-187
Fruit Heights
City for Davis
County Law
Enforcement
Services

Agreement #2013-187 with Fruit Heights City for Davis County Sheriff’s Office to provide law enforcement services for the city. It is a receivable of \$145,789.29 for the period of July 1, 2013 through June 30, 2018. Costs are to be reviewed annually. Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Agreement
#2013-188
Bureau of
Criminal
Identification
Access

Agreement #2013-188 with the Bureau of Criminal Identification. It is for Davis County Sheriff’s Office to be authorized to use the Utah Criminal Justice Information System. There is no charge. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Agreement
#2013-189 UT
Dept of
Correction for
Funds for
Maintenance

Agreement #2013-189 with the Utah Department of Correction. This is the annual contract for Buildings & Grounds West to provide preventative maintenance for the AP&P Division located at the Justice Complex in Farmington. The period of contract is July 1, 2013 through June 30, 2014. It is a receivable of \$9,133.32. Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Grant
Application
#2013-190 UT
Div of
Homeland
Security for
Fund for
Emergency
Program

Grant Application #2013-190 with Utah Division of Homeland Security. If the 2013 Emergency Management Performance Grant is awarded the funds will be used to help fund the salary and benefits of the Davis County Emergency Program Manager. It is a request in the amount of \$50,000.00. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Grant Application #2013-191 UCCJJ to Purchase Surveillance System

Grant Application #2013-191 with UCCJJ. If the 2014 SAFG Grant is awarded, the Davis County Sheriff’s Office will use the funds to purchase a GraviCan Surveillance System. It is a request in the amount of \$6,447.00. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Agreement #2013-192 Olympus Fireworks for Rental of Lot Space

Mike Moake, Davis County Legacy Events Center Marketing, presented agreement #2013-192 with Olympus Fireworks. The company will rent the northeast parking lot to set up a stand to sell fireworks. It is a receivable of \$750.00. The period of the contract is June 27, 2013 through July 27, 2013. The days to sell will be in compliance with State law. Bill McGuire, Davis County Chief Deputy Civil Attorney, stated there is no liability to the county for sale of the fireworks. Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Greg Johnson, Davis County Planning Office, presented the following three agreements which the cities have had for quite some time. The agreements run through 2014 and last three to come through for this Community Development Block Grant cycle.

Agreement #2013-193 with Clinton City for CDBG Funding

Agreement #2013-193 with Clinton City as a sub-grantee to receive Community Development Block Grant program funding for street improvements, to include storm-water drainage and replacement of sanitary sewer lateral lines on 840 West from 2300 North to 2550 North and 720 West from 2400 North to north city limits. It is a pass thru of \$103,000.00. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Agreement #2013-194 with Farmington City for CDBG Funding

Agreement #2013-194 with Farmington City as a sub-grantee to receive Community Development Block Grant program funding for external façade improvements to restore historic elements of the Sessions Building located at 7 East State Street, Farmington. It is a pass thru of \$20,000.00. Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Agreement #2013-195 with Centerville City for CDBG Funding

Agreement #2013-195 with Centerville City as a sub-grantee to receive Community Development Block Grant program funding for storm water drainage improvements to driveways located in the Riviera Townhomes, located at 820 South Main Street, Center. It is a pass thru of \$50,000.00. Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Curtis Koch, Davis County Audit/Finance, presented the following two requests for approval of donations as allowed under Utah Code:

Donations to: UAW-LETC and Farmington City Fire Department

- (1) Donation of UAW-LETC analyzers. The Utah 2000 Analyzers were purchased in 2000 for use in the testing lanes at the Kaysville Testing Center. The analyzers are old and obsolete. There isn’t a market for this older technology. Clearfield Job Corp has approached the County for an old analyzer that they could have rebuilt for their use in their automotive training facility. The analyzers have served their purpose and have little or no value to the County. Commissioner Millburn made a motion to approve the donation. Commissioner Downs seconded the motion. All voted aye.
- (2) Donation to Farmington City Fire Department. Farmington City Fire Department has approached the County in regards to surplus emergency lighting, consoles, mounting brackets, and any other

emergency response equipment. The equipment would be used on vehicles not used daily.
Otherwise items would go to a local electronics recycler.

Commissioner Downs made a motion to approve the donation. Commissioner Millburn seconded the motion.
All voted aye.

Commissioner Downs commented that both donations will benefit the community. Curtis Koch stated the first donation is a benefit for education resource and the second for public safety.

Commissioner Millburn made a motion to convene as the Board of Equalization. Commissioner Downs seconded the motion. All voted aye.

Property Tax
Register
Approved

Dale Peterson, Davis County Tax Administration Director, presented the property tax register. The property register reflects 14 miscellaneous abatements and 3 veteran personal property tax corrections. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye.

Commissioner Downs made a motion to reconvene the regular commission meeting. Commissioner Millburn seconded the motion. All voted aye.

Personnel
Register
Approved

Commissioner Millburn made a motion to approve the personnel register. Commissioner Downs seconded the motion. All voted aye.

Check
Registers
Approved

Check registers as prepared by the Davis County Clerk/Auditor’s Office were approved with a motion from Commissioner Millburn. Commissioner Downs seconded the motion. All voted aye. Documents are on file in the office of the Davis County Clerk/Auditor.

Commission Comment:

Bill McGuire state that at 8:15 am this morning his 15th grandchild was born.

Commissioner Petroff stated that he had two great grandsons born this past week.

Commissioner Millburn stated the commissioners had an opportunity last week to hear George W. Bush speak. The commentator stated he understood President Bush has recently had two big events recently: (1) Opening of his Presidential Library, and (2) Recent birth of a grandchild. President Bush stated it does not do much for him now but bring the child to me when they can fish or play ball.

No public comments

Meeting adjourned.